

# Seton Catholic School

## Agreement for the Use of Computers and Telecommunications

Seton Catholic School has chosen to permit students access to computer and telecommunication resources to further its educational goals. Reasonable care has been taken to assure the appropriateness and educational quality of the material available through the use of educational software and telecommunications. However, parents and guardians are warned that Seton Catholic School and the Diocese of Rochester do not have total control over the information on the Internet. Parents and guardians are the primary authority responsible for imparting the standards of ethical and legal conduct their child should follow. Therefore, Seton Catholic School supports and respects each family's right to decide whether or not their child may have access to this resource.

### Parental Consent Form

I am the parent/guardian of the below named student. I have read the **Acceptable Use Policy for Computers and Telecommunications (other side)** and I have either explained it to my child or have assured myself that the student understands it. I understand my own and the student's responsibilities regarding computer hardware, software, and Internet access at Seton Catholic School.

Check ONE:

\_\_\_\_\_ I consent to the student having access to, and use of, the telecommunications resources at Seton Catholic School. I hereby release the Diocese of Rochester as well as the Seton school administrators and teachers from any and all claims which may arise as a result of my student's use of, or inability to use, school computer resources within the guidelines set forth in the **Acceptable Use Policy**.

\_\_\_\_\_ I **DO NOT** give permission for my student to use the Internet at Seton Catholic School. Use of the computer system is permissible **only during activities that do not involve Internet access**.

\_\_\_\_\_  
**Parent/Guardian Signature Date**

\_\_\_\_\_  
**Name of Parent/Guardian (Please Print)**

\_\_\_\_\_  
**Name of Student (Please Print) Grade/Teacher**

### Student Consent Form (Grades K-6)

I have read the **Acceptable Use Policy for the Use of Computers and Telecommunications** and discussed it with my parents/guardians. I understand its importance and agree to respect and follow the rules and responsibilities included in it. If I chose to violate this agreement my computer privileges will end.

\_\_\_\_\_  
**Student Signature Date**

\_\_\_\_\_  
**Name of Student (Please Print)**

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## ELECTRONIC DEVICE USE POLICY

It is recommended that electronic devices should be left at home, which includes cell phones, iPods, or any digital equipment. **The school is not responsible for any of these items.** If they are brought to school, they must remain stored away in the student's backpack for the entire day.

**All communications using electronic devices are subject to the school's harassment policy.** Non-instructional electronic devices may not be used within the school building during the school day. *If seen, electronic devices will be confiscated. A parent/guardian must retrieve the electronic device from the Principal. Personal use of cell phones/electronics during the school day is prohibited.*

Cell phones present particular difficulties within the school community: they may be disruptive to the educational process, they may present a safety concern during a school emergency, and they may be used as a means of cheating on a test. Therefore, **unauthorized use of electronic devices is prohibited.** Any unauthorized picture taking or distribution of pictures will be subject to disciplinary action. Upon any subsequent offense of this policy, additional consequences may be imposed. **Parents may not call students on their cell phones during the school day.** The Main Office will deliver any necessary message.

In case of emergency, or an *urgent* need to call a parent, students may use the main office phone.

I have read the **Electronic Device Use Policy** and discussed it with my parents/guardians. I understand its importance and agree to respect and follow the rules and responsibilities included in it. (Parents must sign off that they understand the Electronic Device Policy for K-2<sup>nd</sup> Graders)

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Student Signature (3<sup>rd</sup>-6<sup>th</sup> Graders) & Date

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Parent Signature & Date

## COMPUTER NETWORKS/INTERNET USE POLICY

Computers, computer programs, resources such as the Internet and e-mail are provided to students for academic and school related use ONLY. **Technology use is a privilege, not a right.** All users of Seton equipment and programs are expected to use this equipment and programs in a legal and ethical manner.

Students are certainly encouraged to use these resources to increase their knowledge and appreciation of the world. However, because some students may stray from proper use, regulations and penalties are necessary.

The following govern the use of computers and programs belonging to Seton Catholic School:

- Students may only use the computer assigned to them by a teacher;
- Sharing of login information or use of another student's password is prohibited;
- Use of the Internet for nonacademic purposes is prohibited;
- Use of the computer to create and print nonacademic material is prohibited;
- Use of obscene, abusive, and insulting language is prohibited;
- E-mail or text between students using Seton resources is prohibited;
- Viewing, sending, printing, and downloading of distasteful materials is prohibited;

Students who violate any of the regulations listed above or use computers or programs in violation of the spirit of these regulations may be subject to the following penalties:

- Suspension or revocation of the privilege of using computers or programs provided by Seton Catholic School;
- Additional disciplinary action determined by the Principal;

Contact of law enforcement agencies, such as the Brighton Police Department, when applicable.